

Appendix 2
to the Rules and Regulations for the Use of the University of Lodz Library Collections

PRICE LIST FOR THE UNIVERSITY OF LODZ LIBRARY SERVICES

#	Item	Gross price in PLN ¹
1.	Library card	11.00
2.	Duplicate library card	11.00
3.	Annual update of accounts for readers who are not employees, retired employees, doctoral students, students or pupils of the UL, or participants in the "Talented at School – Brilliant at the University" programme (for readers with semester-based settlement, the update fee is PLN 5 per semester)	10.00
4.	Deposit ²	
	– loan of a book (1 volume) ³	100.00
	– loan of an electronic book reader ⁴	250.00
5.	Compensation fee payable to the UL	
	– overdue return of a book beyond the due date (per 1 volume / per 1 day)	0.30
	– overdue return of an electronic book reader beyond the due date (per 1 item / per 1 day)	0.50
6.	Reminder fee	
	– public registered electronic delivery service (PURDE)	8.00
	– public hybrid service (PUH)	12.00
7.	Repair fee	
	– damaged book	50.00
	– damaged electronic book reader	according to the estimate of the service provider
8.	Loss fee	
	– book	from three times to ten times the market price
	– electronic book reader	at the market price of a new device
	loss of additional equipment for an electronic book reader: – charger – USB cable – reader cover	at the market price of a new accessory
9.	Fees for information services: preparation of research queries; processing and electronic delivery of materials from the University of Lodz Digital Library (<i>minimum charge for ½ hour of a librarian's work</i>) ⁴	50.00/ 1 hour
10.	Computer printouts from databases (per page)	0.50

11.	Interlibrary Loan Department: acquisition of domestic and foreign library materials	according to the invoice, + postal and bank charges	
12.	Disinfection of 1 linear metre of documents in a fumigation chamber	200.00	
13.	Photocopies from the UL Library materials published after 1950:		
	black and white:		
	– 1 A4 page	0.50	
	– 1 A3 page	1.00	
	colour:		
	– 1 A4 page	3.50	
	– 1 A3 page	7.00	
14.	Scans from the UL Library originals (books, journals) ⁵ :		
	PDF (300 dpi):		
	– 1 page up to A3 format	1.00	
	– 1 page up to A1 format	3.00	
	TIFF:	300 dpi	600 dpi
	– 1 page up to A3 format	3.00	6.00
	– 1 original page up to A1 format	8.00	16.00
15.	Scans from original special collections of the UL Library (TIFF format):	300 dpi	600 dpi
	– 1 page up to A3 format	5.00	10.00
	– 1 page up to A1 format	20.00	40.00
16.	Processing of scanned library materials (OCR services) ⁶		
	– automatic processing of scans in TIFF/PDF format into searchable PDF with OCR (1 page up to A3 format)	1.00	
	– automatic processing of scans in TIFF/PDF format with basic graphic editing (splitting spreads, cropping, sharpening, etc.) into searchable PDF with OCR (1 page up to A3 format)	2.00	
17.	Binding (plastic spiral, A4 format) ⁷ :		
	– up to 50 sheets	4.00	
	– up to 250 sheets	7.00	
18.	Deposit for a self-service locker key	10.00	
19.	Replacement fee for a lost self-service locker key	20.00	
20.	Fee for loss of a key to an individual or group study room	50.00	

¹ The Director of the University of Lodz Library may, in exceptional individual cases, reduce the applicable fees or waive the charge.

² Refund of the deposit is made:

- in cash (by the end of the month in which it was paid),
- by bank transfer (from the first day of the month following the month in which it was paid),
- via automatic withdrawal at a bank branch.

³ Applies to persons listed in clause I.12.12 of the Regulations for the Use of BUŁ Collections.

⁴ Does not apply to students or employees of the UL.

⁵ Does not apply to copies made independently using self-service devices or to [copy ordering services](#).

⁶ Automatic optical character recognition (OCR) carried out as part of this service does not guarantee accurate recognition of all characters. The Library does not provide the service if, in the judgement of a Library employee, the effectiveness of automatic character recognition would be low in a particular case (e.g., manuscripts, most old prints, music documents, low-quality scans made outside the Library).

⁷ Applies to photocopies made from the UL Library materials.